

City of Preston
Regular City Council Meeting
March 9, 2020

Mayor Richard Betts called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, A. Sullivan, P. Hoffman, M. Petersen, T. Sieverding

GUESTS: None

VISTORS WITH BUSINESS TO PRESENT TO COUNCIL: Norm Nielsen, Associated Real Estate Counselors.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented. Motion made by P. Hoffman, seconded by T. Sieverding. Ayes 5, Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

NORM NIELSEN, ASSOCIATED REAL ESTATE COUNSELORS: Nielsen presented the Council with an insurance renewal. Nielsen stated that he was presenting the renewal early, since it comes due April 1, 2020. Nielsen noted the changes in the policy to Council. Council and Mayor had questions concerning the increases. Nielsen stated that increases in replacement values and improvements to property caused a policy increase. Also, the City has opted to take out Cyber Liability Coverage, which is a smart idea with all of the cyber-attacks taking place. Nielsen reminded Council of the dividend check that Preston received for \$4,829.22. Nielsen praised Preston for abiding by the open meetings laws and the practices Preston has in place for keeping employees safe. The Mayor questioned replacement cost and if this is accurate and to code. Nielsen stated that an inspector comes on-site every three years. The years in-between are adjusted using an inflation factor. There were no other questions.

CONSENT AGENDA: T. Sieverding made a motion to approve the consent agenda as presented, seconded by M. Petersen. Ayes 5, Nays 0. Motion carried.

Payee	Description	Amount
RICK'S BODY SHOP	REPAIR POLICE EXP. BUMPER	\$560.08
PRESTON TELEPHONE COMPANY	JAN 2020 PHONE SERVICE	\$794.15
PRESTON TELEPHONE COMPANY	FEB PHONE SERVICE	\$715.84
CARDMEMBER SERVICE	COMPUTER DESK STAND, MONITOR	\$0.00
CARDMEMBER SERVICE	COMPUTER DESK STAND, MONITOR	\$815.76
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
GATEWAY COMPANIES INC	WAGON WHEEL TOILET PAPER	\$61.60
FIRE SERVICE TRAINING BUREAU	FIRE SCHOOL/LANDON & DANIEL	\$250.00
WILLEY, DAN	HOTEL/MEAL FIRE SCHOOL	\$150.96
FOX APPARATUS REPAIR & MAINTENANCE LLC	ENG 701 - PRESSURE SWITCH (3)	\$314.50
RUD-CHAIN INC.	SOLENOID SHIFT VALVE	\$101.63
UNITED STATES CELLULAR	FIRE CELL PHONE	\$254.89
UNITED STATES CELLULAR	FIRE DEPT MODEM	\$28.39
UNITED STATES CELLULAR	FIRE DEPT MODEM	\$28.39
UNITED STATES CELLULAR	FIRE CELL PHONE	\$254.89
KIRBY WATER CONDITIONING	SOLAR SALT/FIRE DEPT	\$12.75
S.J. SMITH WELDING SUPPLY	CARBON DIOXIDE 20 LBS - FD	\$46.79
JOHN DEERE FINANCIAL	ROD FOR CASE	\$155.21

PRESTON MUNICIPAL UTIL.	JAN 2020 UTILITIES	\$9,768.29
PRESTON MUNICIPAL UTIL.	FEBRUARY UTILITIES	\$9,607.38
KEENEY WELDING	FLAT IRON - PO# 3520	\$27.79
CITY OF PRESTON-ELEC FUND	DIESEL FUEL-SNOW 235 GAL	\$3,113.48
BADRICK'S SERVICE & SALES	HOSES FOR SNOW PLOW	\$29.99
HWY 64 DIESEL	SNOW PLOW TRUCK REPAIR	\$543.80
REEDSBURG HARDWARE COMPANY	9/0 X 12 CHAIN AND CROSS LINKS	\$362.72
1ST AYD CORP.	FREIGHT - ICE MELT	\$232.81
WELLMARK BLUE CROSS & BLUE SHIELD	HEALTH INS - MARCH 2020	\$11,472.44
PRESTON MUNICIPAL UTIL.	JAN 2020 UTILITIES	\$314.40
PRESTON TELEPHONE COMPANY	JAN 2020 PHONE SERVICE	\$77.38
BAKER & TAYLOR BOOKS	BOOKS	\$145.62
CRABTREE PUBLISHING CO.	BOOKS	\$36.72
TASTE OF HOME BOOKS	BOOK	\$34.98
THE PENWORTHY COMPANY	BOOKS	\$131.70
DEMCO	BOOK COVERS	\$102.15
QUILL CORPORATION	BATTERIES, MARKERS, PENS	\$462.80
CITY OF PRESTON/POSTAGE	JANUARY POSTAGE	\$19.61
TOTAL COMFORT HEATING & COOLING	SERVICE CALL FURNACE AT TOWN HALL	\$94.80
JACKSON COUNTY RECORDER	RECORD RELEASE - J. WILKE	\$7.00
IOWA MAYORS ASSOCIATION	ASSOCIATION MEMBERSHIP	\$30.00
GIBSON, MARY	MILEAGE TO ECIA	\$60.38
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	2020-20 CLERKNET DUES - SHERYL	\$50.00
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	20120-21 CLERKNET DUES - TERESA	\$50.00
NORTHEAST IOWA REGIONAL LEAGUE	MEMBERSHIP DUES	\$15.00
WEINSCHENK, TERESA	MILEAGE REIMBURSEMENT	\$133.17
PRESTON TIMES	CLAIMS CORRECTED	\$640.88
PRESTON TIMES	CLAIMS - JAN	\$310.99
LYNCH DALLAS PC	PROF SERVICE - EMPLOYMENT MATTER	\$927.50
LYNCH DALLAS PC	PROF SERVICE - EMPLOYMENT MATTER	\$965.12
GANZER, SHERYL	REIMBUSEMENT FOR CASSETTE TAPES	\$29.63
QUILL CORPORATION	FOLDERS, INK, TIME CARDS, STAPLES	\$261.25
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$44.10
CARDMEMBER SERVICE	WIRE SHELVING FOR STORAGE	\$154.06
JOHN L. FRANKS	SPRAY FOAM-HUMMING ARROW	\$12.98
MILLER PLUMBING	DRAIN AUGER-OLD CITY HALL	\$255.00
JACKSON COUNTY TREASURER	TAXES/MARVIN PROPERTY	\$350.00
JACKSON COUNTY TREASURER	TAXES EDWARDS PROPERTY	\$41.00
MAQUOKETA STATE BANK	FEB 2020 SERVICE FEE	\$41.73
JESS, CURT	REFUND OF UTILITY DEPOSIT	\$345.00
SCHREIBER, BRENDA	REFUND OF UTILITY DEPOSIT	\$345.00
SHEPHERD, STEVEN	REFUND OF UTILITY DEPOSIT	\$345.00
WPPI	EFFICIENT STREET LIGHTING	\$377.64

REGION I AWWA	REGION 1 WATER WORKS MEETING	\$25.00
IOWA ASSOC. OF MUN. UTIL.	20-21 WATER DUES	\$5,295.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,257.00
STATE HYGENIC LABORATORY AR	WATER FEES	\$26.00
HACH COMPANY	CHLORINE TOT, FREE	\$155.20
HAWKINS INC	1 AZONE	\$558.00
J & R SUPPLY INC.	WATER MAIN CLAMP	\$1,726.50
PRESTON READY MIX CORP.	ROAD ROCK -WATER MAIN BREAK	\$346.30
CARDMEMBER SERVICE	TRAVEL EXP-BEN	\$6.44
ECIA	WW IMPROV - LABOR .5 SCHNEIDER	\$92.36
ECIA	WW IMPROV - LABOR 2 HRS SCHNEIDER	\$367.72
IIW ENGINEERS & SURVEYORS	WWTF - FINAL DESIGN PHASE	\$9,704.50
IIW ENGINEERS & SURVEYORS	WWTF - FINAL DESIGN PHASE	\$18,367.00
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES - JAN2020	\$419.00
IOWA ONE CALL	IOWA ONE CALL EMAILS	\$26.20
IOWA ONE CALL	IOWA ONE CALL	\$26.20
TOTAL COMFORT HEATING & COOLING	SERVICE CALL - FURNACE LT.PLANT	\$82.93
MIRATECH GROUP LLC	RETURN SHIPMENT OF CATALYST	\$163.69
ALLIANT ENERGY	MONTHLY ADMIN FEE - MAR 2020	\$1,000.00
ALLIANT ENERGY	EMERGENCY REPAIRS - LT. PLANT	\$700.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$8.89
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$123.07
TAWNEY, CARL W.	24 HRS/320 MILES - LT PLANT	\$6,435.20
WPPI	FEB 2020 POWER PURCHASE	\$44,327.74
1ST AYD CORP.	EAR PLUGS - 100 PAIR	\$164.05
BARRON MOTOR SUPPLY	ADHESIVE	\$29.83
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$40.26
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FLETCHER-REINHARDT CO.	2 CUTOUTS, 2 ARRESTERS	\$233.91
HARTIG DRUG	12 V BATTERY	\$3.49
JOHN DEERE FINANCIAL	TOGGLE SWITCH	\$13,214.04
BADRICK, ROBERT	CLOTHERS WASHER REBATE	\$35.00
BORMAN, LEONARD	REFRIGERATOR REBATE	\$50.00
GANZER, SHERYL	WATER HEATER REBATE	\$25.00
HERITAGE MUTUAL	LED EFFICIENCY IMPR. REBATE-WPPI	\$254.00
KROGMAN, JOHN	WATER HEATER REBATE	\$25.00
MICHEL, CLYDE	WATER HEATER REBATE	\$25.00
PRESTON MUTUAL INS AGENCY	WATER HEATER REBATE	\$25.00
PRESTON MUTUAL INS AGENCY	WATER HEATER REBATE	\$25.00
WEBSTER, ROY	GAS FURNACE REBATE	\$100.00
WEBSTER, ROY	WATER HEATER REBATE	\$0.00
ALTORFER INC	275 GAL DAY TANK	\$20,025.00
HAWKEYE ELECTRIC DUBUQUE	CONTRACT BALANCE INCL. CHG ORDERS	\$9,689.00
POWER PLANT COMPLIANCE	PERFORMANCE TEST	\$7,520.00

POWERTECH INC	ELEC INSTALL PARTS - CAT GEN	\$8,337.69
SCHWEITZER ENGINEERING LAB INC.	FIBER OPTIC TRANSCIEVER	\$222.60
SEITHER & CHERRY	FUEL SYSTEM, LOUVER, CONVERTER	\$59,650.00
SEITHER & CHERRY	EXTRAS/EXHAUST SYST INSTALL	\$3,907.24
SEITHER & CHERRY	EXTRA WORK COOLANT PIPING	\$10,962.89
	PARTIAL BILLING #17 - INSTALL	
SHERMCO INDUSTRIES	GENERATOR	\$6,230.00
SHERMCO INDUSTRIES	PARTIAL BILL #16-INSTALL GENERATOR	\$9,102.00
RIVER VALLEY ENERGY	3914.8 GAL - DIESEL @ 1.99	\$7,790.45
IOWA ASSOC. OF MUN. UTIL.	GAS OZ TRAINING - ERIC	\$941.00
JACKSON CO. REGIONAL HEALTH CENTER	UA COLLECTIONS-BEN SULLIVAN	\$22.00
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	DRUG TEST - B SULLIVAN	\$42.00
CLAYTON ENERGY CORPORATION	FEB 2020 RESERVATION INVOICE	\$15,704.23
CLAYTON ENERGY CORPORATION	JAN 2020 RESERVATION INV.	\$15,704.23
CLAYTON ENERGY CORPORATION	JAN 2020 COMMODITY INVOICE	\$5,099.54
PEFA 2019 - 258271003	JAN 2020 PEFA COMMODITY INV.	\$12,966.67
ENERGY ECONOMICS INC.	INDEX	\$50.90
HEATH CONSULTANTS INC.	ODORATOR, CALIBRAT/TUBING	\$407.82
KOONS GAS MEASUREMENT	6 1 RISERS"	\$335.76
PRESTON READY MIX CORP.	CONCRETE BLOCK	\$30.00
SCHIMBERG CO	12 LYCOFIT	\$449.59
HARTIG DRUG	UPS - GAS ODORIZOR	\$52.82
MADISON NATIONAL LIFE INS CO INC	LIFE INS. MAR 2020	\$251.18
MULGREW OIL COMPANY	UNLEADED GAS 855 GAL. @ 1.95	\$1,669.76
OLY'S GARAGE	BATTERY - BLACK FORD	\$240.85
OLY'S GARAGE	TIRES / RECYCLING TRUCK	\$722.62
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$4,034.00
WASTE AUTHORITY OF JACKSON COUNTY	JAN 2020 TIPPING FEES	\$3,204.20
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	\$2,397.57
COMPASS	#10 PEAL & SEAL ENVELOPES	\$481.47
GATEWAY SUPPLY LTD.	COPY PAPER, KLEENEX, GLOVES	\$115.65
CARDMEMBER SERVICE	GO DADDY- DOMAIN FEE	\$21.17
SOPHICITY	ITnBox SUPPORT	\$515.00
GATOR GRAPHICS	5 T-SHIRTS LOGO - ERIC	\$131.50
TIETJENS, ERIC	CLOTHING REIMB/GLOVES TSHIRTS	\$34.18
TOTAL		\$361,530.40

SET PUBLIC HEARING: P. Hoffman made a motion to set the Public Hearing for the Annual Budget for March 23, 2020 at 6 PM at City Hall. M. Petersen seconded. Aye 5, Nay 0. Motion Carried.

CLOSED SESSION: Motion to adjourn to closed session pursuant to Iowa Code Section 21.5(1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent

where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation was made by A. Sullivan. R. Petersen seconded. Ayes 5, Nays 0. Motion carried.

RETURNED TO OPEN SESSION BY MOTION.

REQUEST TO PAY ATTORNEY FEES: The Mayor informed the Public of the request from Bill Yaddof to the City to pay his attorney bill for \$832.50. The Mayor requested a motion. The request failed for lack of a motion. The City will not be paying the attorney bill.

CHANGE TO ORDINANCE: The Mayor explained to the Public the ordinance for the Fire Chief to be changed for Council to appoint and terminate like it is for the Police Chief. A. Sullivan is in agreeance with the Mayor. T. Sieverding stated he would be willing to do this in the future. R. Petersen also agreed with T. Sieverding in regards to the changing the ordinance. Mayor asked for a motion to create an ordinance. A. Sullivan made a motion to create an ordinance now. The motion died for lack of a second.

SALARY INCREASES: M. Petersen stated that T. Weinschenk had put the information together for the increases. T. Weinschenk explained that the recommendation is for 3% increase for S. Ganzer, S. Thayer, D. Michel, R. Ernst, B. Sullivan, and E. Tietjens. S. Ganzer is also being recommended for an extra \$2.00 per hour increase. T. Weinschenk explained that originally there was going to be a three-person office, but we are doing it with two people. S. Ganzer has taken on additional responsibilities and is doing a tremendous job. T. Weinschenk also recommended B. Sullivan for an additional \$1.00 increase due to the continued responsibility of being second up for the Gas Utility and the additional duties that B. Sullivan does. T. Weinschenk stated that B. Sullivan is up for a \$2.00 raise once he has passed the Wastewater II Certification. D. Michel suggested giving B. Sullivan \$1.00 now and another \$1.00 when B. Sullivan gets his Certification. T. Weinschenk and the Personnel Committee (M. Petersen and R. Petersen) agree with this recommendation. T. Weinschenk stated that S. Heiar and T. Weinschenk are not on the list since they have not had their performance reviews. P. Hoffman made a motion to approve the salary increases as presented. There was discussion amongst Council how salary increases regarding certifications should be looked at. P. Hoffman suggested reviewing evaluating everything. Mayor Betts suggested updating the employee handbook. With no more discussion and a motion on the table Mayor Betts requested a second on the motion. M. Petersen seconded the motion. 5 Aye, 0 Nay. Motion carried.

28E POLICE CONTRACTS: S. Heiar was called out on a call, so T. Weinschenk presented the number of calls to Miles and Spragueville for 2017, 2018, and 2019. T. Weinschenk suggested that the rate be increased by 3% and Preston will respond on an "as needed" basis. P. Hoffman stated that she feels patrol hours are important since the elementary school will be there, along with games. M. Petersen agreed and so did A. Sullivan. P. Hoffman suggested covering Preston's costs of an officer and lowering the number of patrol hours. M. Petersen and T. Sieverding like this idea. There was discussion and then a motion was made by P. Hoffman to offer a contract with patrol hours that equal to \$48.00 an hour. M. Petersen seconded the motion. Aye 5, Nay 0. Motion carried.

RESOLUTION 2020-23 ESTABLISHING PROJECTS FOR RCTP GRANT: A motion was made by P. Hoffman to approve RESOLUTION 2020-23, seconded by T. Sieverding. Aye 5, Nay 0. Motion carried.

RESOLUTION 2020-24 ESTABLISHING PROJECTS FOR RCTP: A motion was made by P. Hoffman to approve RESOLUTION 2020-24, seconded by M. Petersen. Aye 5, Nay 0. Motion carried.

MAYOR RICHARD BETTS PRESENTED HIS RESIGNATION TO THE PUBLIC AND CITY COUNCIL EFFECTIVE IMMEDIATELY.

Mayor Pro-Tem Sieverding requested a motion to adjourn. Motion made by P. Hoffman, seconded by M. Petersen. Ayes 5, Nays 0. Meeting adjourned at 7:49 p.m.

Mayor Pro-Tem Tyler Sieverding

ATTEST:

Teresa Weinschenk, City Clerk/Administrator